

# LOUISIANA COMMUNITY ECONOMIC RESOURCE CENTER, INC.

Accountant's Review and Attestation Reports,
With Financial Statements and
Notes To the Financial Statements

For The Year Ended December 31, 2006

Deemer CPA and Consulting Services, LLC

Under provisions of state law, this report is a public document. Acopy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 829 07

# Louisiana Community Economic Resource Network, Inc. Table of Contents

	Page	
Accountant's Review Report	1	
Statement of Financial Position	2	
Statement of Activities	3	
Statement of Cash Flows	4	
Notes to the Financial Statements	5-6	
Schedule of Functional Expenses	7	
Attestation Questionnaire	8-9	
Attestation Report	10-13	



# Accountant's Review Report

To the Board of Director's of Louisiana Community Economic Resource Network, Inc.

I have reviewed the accompanying statement of financial position of Louisiana Community Economic Resource Network, Inc. (a non-profit corporation, herein referred to as LCERN) as of December 31, 2006, and the related statement of activities and cash flows for the year then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. All information included in these financial statements is the representation of the management of LCERN.

A review consists principally of inquiries of LCERN's personnel and analytical procedures applied to financial data. It is substantially less in scope than an audit in accordance with generally accepted auditing standards, the objective of which is the expression of an opinion regarding the financial statements taken as a whole. Accordingly, I do not express such an opinion.

Based on my review, I am not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with generally accepted accounting principles.

Deemer CPA and Consulting Services, LLC

New Orleans, Louisiana

June 24, 2007

# LA Community Economic Resource Network Statement of Financial Position As of December 31, 2006

#### Assets

Ourset Assets		
Current Assets		
Cash	\$	20,269
Grants Receivable		44,032
Total Current Assets		64,301
Fixed Assets(Net)		14,757
Total Assets	<u>\$</u>	79.058
Liabilities and Net Assets		
Current Liabilities		
Accounts Payable	\$	16,694
Line of Credit		19,752
Total Liabilities		36,446
Net Assets		
Unrestricted		20,477
Restricted Net Assets-Property		22,135
Total Net Assets		42,612
Total Liabilites and Net Assets	\$	79,058

# LA Community Economic Resource Network Statement of Activities For the Year Ended December 31, 2006

# Revenues

Grant Revenue Other Income	\$	319,303 100
Total Revenues		319,403
Expenses		
Program Expenses		277,100
Support Services		29,796
Total Expenses		306,896
Change in Net Assets		12,507
Net Assets Beginning of Period		7,970
Net Assets End of Period	<u>\$</u>	20,477

# LA Economic Community Resource Network Statement of Cash Flows For the Year Ended December 31, 2006

# **Cash Flows From Operating Activities:**

Changes in Net Assets Adjustments to Reconcile Net Revenues over Expenditures to Net Cash Provided by Operating Activities	\$ 12,507
Depreciation Expense	7,378
Changes in Operating Assets and Liabilities	
Grant Receivable	(44,032)
Payroll Liabilities	(13,809)
Line of Credit	(18,249)
Accounts Payable	<u>2,885</u>
Net Cash Provided by Operating Activities	(53,320)
Cash Flows From Investing Activities:	
Purchase of Fixed Assets	(22,135)
Cash Flows From Financing Activities:	
Proceeds/Retirement of Loan	36,824
Net Cash Decrease for Period	(38,631)
Cash, At Beginning of Period January 1, 2006	58,900
Cash, At End of Period December 31, 2006	\$ 20,269

# Louisiana Community Economic Resource Network, Inc. Notes to the Financial Statements For the Year Ended December 31, 2006

# 1. Summary of Significant Accounting Principles

General – Louisiana Community Economic Resource Network, Inc. (LCERN) is a nonprofit corporation located at 37219 John Street, in Geismer, Louisiana. The agency's "mission is to promote improving the quality of life for families in the New Orleans community." The organization pursues its mission through activities that promote economic development, empowerment of individuals and the community, and housing and family services.

Basis of Accounting - LCERN's financial statements are prepared on the accrual basis of accounting, whereby revenue is recorded when earned and expenses are recorded when incurred.

Property and Equipment – Improvements which significantly extend the useful life of an asset and purchases of equipment are capitalized. The straight line method of depreciation is used for the assets owned by LCERN, Inc.

Income Taxes - LCERN, Inc. has been determined a tax exempt organization by the Internal Revenue Service under Section 501 (c) 3 of the Internal Revenue Code.

Cash - Cash is comprised of cash on hand and in banks.

## 2. Restrictions on Net Assets

Restrictions placed on net assets are related to the funds received by LCERN, Inc. from state and federal grant awards. These assets are released from restrictions as grant rules and regulations are met by the organization.

#### 3. Line of Credit

The agency secured a line of credit with a local bank which has current repayment terms. The bank may exercise its right to revoke the loan at any time.

## 4. Grants Receivable

Grants Receivable consists of the following outstanding payments due to the agency from the TANF program at December 31, 2006.

# 5. Economic Dependency

LCERN, Inc. receives its funding from federal, state, and local grants. The continuance of this program is dependent upon the agency's ability to gain renewal of contracts and grants as well as to obtain new funding.

# 6. Fixed Assets (Net)

Property and Equipment	\$22,135
Accumulated Depreciation	<u>(7,378)</u>
Fixed Assets (Net)	<u>\$14,757</u>

Depreciation expense for the year ended December 31, 2006 is \$7,378.

LA Community Economic Resource Network
Schedule of Functional Expenses
For the Year Ended December 31, 2008

	Homelan	Homeland Security		<b>-</b>	TANF			
	Program Services	Support	Total	Program Services	Support	Total	General Fund	Grand
Expenses:	-							
Payroll Expenses	0	0	0	0	16.006	16.006	<b>o</b>	16 006
Payroll Taxes	0	0	0	0	2,877	2.877	<b>o</b> (	2.877
Rent Expense	0	0	0	3,100	0	3.100	<b>o</b> (	3 100
Professional Services	0	0	0	9,800	0	9.800	0	9 800
Contract Labor	0	0	0	224,297	0	224,297	0 (	224.297
Printing	0	0	0	397	0	397	0	397
Postage & Delivery	0	0	o	1,161	0	1, 161	<b>o</b>	1.161
Supplies	0	0	0	12,000	0	12,000	0	12.000
Field Trips	0	0	0	1,304	0	1,304	0	1.304
Transportation	0	0	0	2,906	0	2,906	0	2.906
Equipment Purchases	0	0	0	22,135	0	22,135	0	22,135
Bank Service Charges	0	0	0	0	0	0	1,057	1,057
Interest Expense	0	0	0	0	0	0	2,478	2,478
Depreciation	0	0	0	0	0	0	7,378	7,378
Total	,	<b>4</b>	<del>со</del>	\$277,100	\$ 18,883	\$ 295,983	\$10,913	\$ 306,896
							i	

# LOUISIANA ATTESTATION QUESTIONNAIRE (For Attestation Engagements of Quasi-public Entities)

June 18, 2007

Deemer CPA and Consulting Services, LLC	
P.O. Box 870847	
New Orleans, Louisiana 70187	Auditors)
in connection with your review of our financial statements as of	as required it <i>Guide</i> , we our over
These representations are based on the information available to us as of Ju	ine 18, 2007.
Federal, State, and Local Awards	
We have detailed for you the amount of Federal, state and local award expethe fiscal year, by grant and grant year.	anditures for
Yes [X]	No[]
All transactions relating to federal, state, and local grants have been proper within our accounting records and reported to the appropriate state, federal officials.	
Yes [X]	No [ ]
The reports filed with federal, state, and local agencies are properly support of original entry and supporting documentation.	ted by books
Yes [X]	No [ ]
We have complied with all applicable specific requirements of all federal, so programs we administer, to include matters contained in the OMB Supplement, matters contained in the grant awards, eligibility requirements allowed and unallowed, and reporting and budget requirements.	Compliance

Yes [X] No []

# Open Meetings

Our meetings, as they relate to public funds, have been posted as an open meeting as required by LSA-RS 42:1 through 42:12 (the open meetings law).

Yes [X] No []

# **Budget**

For each federal, state, and local grant we have filed with the appropriate grantor agency a comprehensive budget for those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance

Yes [X] No []

#### **Prior Year Comments**

We have resolved all prior-year recommendations and/or comments.

N/A

Yes [ ] No [ ]

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the federal, state, and local grants, to include the applicable laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We will also disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies any known noncompliance which-may occur up to the date of your report.

Secretary
Treasurer
Presiden

# Independent Accountant's Report on Applying Agreed-Upon Procedures

To the Management of Louisiana Community Economic Resource Network, Inc. (LCERN)

We have performed the procedures included in the Louisiana Governmental Audit Guide and enumerated below, which were agreed to by the management of LCERN, the Legislative Auditor, State of Louisiana, and applicable state grantor agency/agencies solely to assist the users in evaluating management's assertions about LCERN's compliance with certain laws and regulations during the year ended December 31, 2006 included in the accompanying Louisiana Attestation Questionnaire. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants and applicable standards of Government Auditing Standards. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

# Federal, State, and Local Awards

1. Determine the amount of Federal, state and local award expenditures for the fiscal year, by grant and grant year.

LCERN's award expenditures for all programs for the fiscal year follow:

Grant Name	Grant Year	CFDA No.	Amount
TANF - Federal	2006	93558	295,983
Homeland Security	2006	n/a	-0-
Total Expenditures			295,983

- 2. For each Federal, state, and local award, we randomly selected 6 disbursements from each award administered during the period under examination, provided that no more than 30 disbursements would be selected.
- 3. For the items selected in procedure 2, we traced the six disbursements to supporting documentation as to proper amount and payee.

We requested supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.

4. For the items selected in procedure 2, we determined if the six disbursements from each grant were properly coded to the correct fund and general ledger account.

Six disbursements were properly coded to the correct fund and general ledger account according to supporting documentation.

5. For the items selected in procedure 2, we determined whether the six disbursements from each grant received approval from proper authorities.

Inspection of documentation supporting the six selected disbursements indicated approvals from the executive director.

6. For the items selected in procedure 2: For federal awards, we determined whether the disbursements complied with the applicable specific program compliance requirements in the Compliance Supplement and for the state award, we determined whether the disbursements complied with the grant agreement, relating to:

#### Activities allowed or unallowed:

We reviewed the previously listed disbursements for types of services allowed or not allowed. There were no exceptions noted.

#### Eligibility

We reviewed the previously listed disbursements for eligibility requirements. The six expenditures selected appeared to be eligible. The items were agreed to previously budgeted line items. However, we noted interest expense payments which would not be eligible under the federal grant. These payments appear to have been made from grant funds, since there is no other source of revenue recorded in the financial statements.

# Reporting

We reviewed the previously listed disbursements for reporting requirements. The disbursements were traced to reimbursement requests and expenditure details as reported to granting agencies.

7. For the programs selected for testing in item (2) that had been closed out during the period under review, we compared the close-out report, when required, with the entity's financial records to determine whether the amounts agree.

Year-end reports were reviewed and appeared to have been comparable with the general ledger and budget requests.

# Meetings

8. We examined evidence indicating that agendas for meetings recorded in the minute book were posted as an open meeting as required by LSA-RS 42:1 through 42:12 (the open meetings law).

LCERN is only required to post a notice of each meeting and the accompanying agenda on the door of their office building. Management asserts that such documents were properly posted, however, we could find no evidence supporting such assertion other than an unmarked copy of the notices and agendas.

# Comprehensive Budget

9. For all grants exceeding five thousand dollars, we determined that each applicable federal, state, or local grantor agency/agency was provided with a comprehensive budget of those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance.

LCERN provided comprehensive budgets to the applicable state grantor agencies for the programs mentioned previously. These budgets specified the anticipated uses of the funds, estimates of the duration of the projects, and plans showing specific goals and objectives that included measures of performance.

#### Prior Comments and Recommendations

10. We reviewed any prior-year suggestions, recommendations, and/or comments to determine the extent to which such matters have been resolved.

In the agreed-upon procedures engagement for the year ended December 31, 2005, we reported no supporting documentation not available in certain instances as a result of Hurricane Katrina.

This finding appears to have been resolved. All requested information was made available during this engagement.

We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of Louisiana Community Economic Resource Network, the Legislative Auditor (State of Louisiana), and the applicable state grantor agency/agencies and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures the Legislative Auditor as a public document.

Deemer CPA and Consulting Services, use

Deemer CPA and Consulting Services, LLC

June 24, 2007